

**Illinois Career and Technical Administrators' Meeting**  
**June 20, 2007**  
**12:00 Noon; Hilton Hotel, Springfield, Illinois**  
**Minutes**

1. *Call to Order*

Sean McLaughlin called the meeting to order at 12:35 p.m. Mark Pfleiger made a few announcements regarding conference activities.

2. *Role Call*

The following individuals completed the sign-in sheet for attendance: Joyce McCreedy; Thomas Buck; Willy Hewitt; Janice Stoether; Tom Hysell; Anne Cothran; Debbie Canna; Cythia Garcia; Steve Parrott; Kara McElwrath; Lynn Reha; Dennis Smith; Brenda Ferguson; Susan Hanfland; Scott Edgar; Dora Welker; Dede Woodard; Dan Kreidler; Rich Johnson; Vince Logan; Jane Wolf; Mark Pfleiger; Joyce Taylor; Sean McLaughlin; Bruce Dye; Peggy Miller; Ron Pieper; Jeff Jerdee; Ivy Cobbins; Mary Jo Wood, Karen Johnson; Steve Kornick; Don Fay; Don Smoot; Rob Kerr; David Green; Mark Hulbert; Lance Copo; Paula Waxweiler; Pat Maley; Carol Leach; Kathy Watkins; John Bailey; Cindy Stover; Cheryl Harper.

3. *Adoption of Agenda*

Sean made some changes to the agenda which included rearranging some agenda items such as ICTA Task Force and adding "Recommendation of FY 08 Slate of Officers" to Agenda.

*Motion:*

Susan Hanfland made a motion to adopt agenda as amended and Tom Hysell seconded it. The motion carried.

Don Smoot gave a tribute to Dave Potts of Grundy Area Career Center who died earlier in the spring. Don led a cheer of three "hip hip hoorays" in honor of the memory of Dave Potts.

4. *Approval of Minutes from 9/19/06*

Susan Hanfland made a motion to approve minutes of the September 2006 membership meeting, seconded by Cindy Stover. The motion carried.

5. *Treasurer's Report*

Rob Knutson has taken over the position of treasurer. He thanked Paula Waxweiler for her work and assistance over the years. Rob stated that all files came in good order. Rob stated that ICTA has basically two sources of revenue; profit from the conference and dues from IACTE. Last year the conference generated over \$3000. Rob added that ICTA generates an average of about \$650 a month for dues. The amount may vary from month to month, but the average

is about \$650 . Expenditures include AVDC group and other organization subgroups.

Motion:

Paul Waxweiler made a motion, seconded by Joel Green to file the treasurer's report for audit.

6. *ICTA Taskforce Focus for FY 08*

Carol Leach talked about focus for next year which will include legislative issues. Carol will try and head a taskforce under guidance of Pam Weber. Pam thanked everyone for work with legislators and she especially thanked Katrina Paddick and John Bailey for their willingness to attend meetings at a moments notice. She added that it has been a challenging year at general assembly with some power struggles. Pam provides regular updates go to the ICTA Board and then it is sent to the list serve. Pam stated the legislators continue to work on a budget for next year. She added that the electric rate issue will be the deal breaker with passing the budget and it is questionable if a budget will be passed by June 30<sup>th</sup>. If they don't do something there will be shut downs, however, the real impact won't be felt until July 15<sup>th</sup>, if the state shuts down. Sean mentioned that Pam's contract with ICTA was disseminated. The contract is in three parts. Pam explained, since we are 501c3 status and only a portion can be spent on lobbying, then it becomes special requests, actual face to face lobbying is smallest part of what she does. Most of work is educating the legislators. That is why is it broken down that way to protect status. Sean again thanked Katrina and John for work and thanked Pam for her help.

7. *Slate of Officers ( before legislative info)*

Changes in sub groups not changed. Officers are Carol Leach as president; Joyce Taylor secretary; Rob Knutson as treasurer; Don Smoot, as president-elect. Diverse representation. Nominations from the floor. None. Motion to approve Deb Can na Mark Pfeleger seconded. Motion carried.

8. *ICTA Program Improvement Taskforce Update*

Sean recognized the committee members: Ron Pieper, Mark Pfeleger, Cindy Stover; and Don Smoot who worked hard on this. Focused on equity, maintaining funding ratios at present. Sean discussed hand-out which is for discussion purposes. Sean said we need to be aware of the need for AVC need funds. Share 21.5 million. 9.93 or orientation and 49. for training. AVC's generate 27% of funds and High schools generate 83% of funds. One way to ensure that they receive same amount is to average this out. Some schools have half credits ineligible. Sean suggested that it is becoming more critical to meet requirements and look at amore transparent approach for approval and improvement. Currently don't know how many student are served in CTE because of funding. If we move to new criteria. average would be \$20 per credit either skill or orientation. This provides more information for budgeting. Current funding system has a lot of exceptions. If funds are separated up front then it could be helpful. This is a starting point and hopefully helps with concerns. We want to focus on equity. Ann C. had a question, that the pot of money is the same and an EFE with little

ineligible credits would lose money. Sean said we need to run numbers. Ann – if new courses could be added not in sequences. ISBE would provide menu of courses appropriate for certain areas. Training and orientation is unique to Illinois. Would still have three credits in a two digit CIP. Cindy gave example of marketing, which currently has three cips, but this would have one which would give more flexibility and collapsing some of the sequences. Agriculture currently provides some common courses among all sequences.. Susan H. - Discussion about which is cheaper – orientation or training. It is part of original thinking but need to simplify and clarify the original process. Tom – concerned about timeline when ISBE feels there will be implementation. Sean could not speak for ISBE, though it would make sense to use this transition year to plan and then implement. Can't wait 10 years. Joel suggests that we need to do it soon. Programs are not current. Focus needs to be on content and delivery. Get a timeline and a track. Consider it for 09. Also need to focus on local labor market information. Each one can do a quick study. Current system stifling innovation.

9. *System Directors' Leadership Update*

Don Smoot reported that two members are retiring Deb Canna and Cherly Harper. Also, use afternoons for staff development and they will continue with this. This was opened up to all. Another initiative was to work more closely with AVC directors. New chair is Cyndie Carcia. Cahir elect is Mary Jo Woods; Pan is secretary; co-treasurers are Deb Canna and Janice Stetnor

10. *AVCD Update*

Ron Peiper gave a brief report. carry on Dave Potts work. One of the meetings will be held at skills event. Formed a committee to come up with ideas and task force people to bring more.

11. *Post Secondary Report*

David Green reported that Community colleges had a resurgence of the Career Commission f a part of administrators. They have regional quarterly meetings. Topics include critical skills shortage and manufacturing. etc. He said that Mark P is promoting this group.

12. *FY 08 Action Plan for ICTA*

Need to look at initiatives next year. Discussed sub committee work to benefit whole group. Current chairs will continue with program improvement. New officers will help with legislation. Two other areas would benefit group with professional development: inservice for new members; legislative message; assessment as mentioned in Perkins. may consider NOCTI or Workplace readiness certificate: state marketing; web page development. Ann talked about NOCTI – considering for HS or college.? Feds do not consider that high school completion is not adequate Rob Kerr said that the feds are looking at some ideas for assessment. States should hold off. and maybe pool resources later.

13. *Status of ICTA Webpage*

Joyce Taylor briefly mentioned that updating website and will be transferred to IACTE website.

14. *Future Professional Development Needs*

15. *Awards Committee*

Susan presented certificate to Ivy League for work. Also certificate to Ron Reische for all of his service to CTE. Then Susan presented two awards for people who have worked tirelessly for ICTA. Susan recognized John Bailey. She thanked him for his work with legislative day. Paula Waxweiler worked tirelessly as treasurer.

16. *External Agency Updates*

ISBE none

ICCB Rob Kerr mentioned reviewing and approving Tech Prep. should have heard something. FY 08 funding picture is coming into focus, but waiting on state grant information. Plan is to continue with grants. Forum for Excellence is September 17<sup>th</sup> and 18th here in Springfield. New staff Christi Morelock and Rob Lane. Legislative issues may impact and will wait on taskforces until things are more firm. Also final agreed upon performance levels have been agreed upon by the feds, which are the goals for Perkins !V

ICSPS Lyn Raha has had a very productive FY 07 – 50% staff has new babies. Also website and new innovative programming for special populations. Also civil rights self-assessment tool on website. New for FY 08 will begin development of chapters 3 and 4 of the Perkins Roadmap which deal with special populations.

17. *Other Report*

House of Delegate voting see Sean. Welcome new president of ICTA, Carol Leach

18. *Adjournment*

Motion to adjourn Ron Pieper, Joel Green. Motion carried. Meeting adjourned at 1:54 p.m.