

**ICTA Board Meeting  
October 15, 2008  
Capital Area Career System. Springfield, Illinois**

1. Ron Pieper called the meeting to order at 1:00 p.m.
2. In attendance were the following: Cindy Stover; Katrina Paddick; Cynthia Garcia; Mark Williams; Tom Hott; Lance Copes; Rob Knutson; Carol Leach; Ron Pieper; and Joyce Taylor.
3. Ron disseminated the agenda.

**Motion: Adopt the agenda as presented.**

**Cindy Stover/Rob Knutson    Motion carried.**

Ron skipped over review of minutes and asked Rob to present the treasurer's report.

4. Rob Knutson presented the Treasurer's report. He disseminated a spreadsheet of revenue and expenditures. Current balance is \$24,564.95. Discussion continued.

**Motion: Accept the Treasurer's report as presented.**

**Cyndie Garcia/Carol Leach    Motion carried.**

Next, Ron Pieper asked for organization updates.

5. Updates:
  - a. *SDLC reports:*

Cyndie provided a brief report on the System Director's Leadership council. Discussion continued regarding the importance of networking with other administrators. A suggestion was made that system directors need an in-service on professionalism and marketing EFE's, though there still is a training program for new system director's sponsored by ISBE.

Joyce Taylor disseminated the minutes and Ron directed everyone to review them.

**Motion: Approve the minutes of the August 2008 Board meeting.**

**Lance Copes /Cindy Stover    Motion carried.**

- b. *AVDC update:*

Cindy Stover reported that she will be the AVDC representative for the ICTA board. She reported that a steering committee has been developed to plan strategic planning. There will be an AVDC meeting on February 10<sup>th</sup> .

Carol discussed the designated representatives for the ICTA board. She disseminated a sheet which listed most of the representatives with a few additions. Don Smoot is rep from region 1; Cindy Stover is rep from AVDC, but her term expires on 2011. Also, we still need a representative from SDLC, since Cyndie Garcia is now serving as legislative chair.

*IACTE Updates:* Tom Hott reminded the group that the IACTE conference is scheduled for June 15 – 18, 2009. They are currently soliciting presentations and each affiliate is responsible for filling at least one slot for a presentation. Tom reported that the next *Progress* will be on-line rather than mailed to members. This is a financial move, adding that the organization can save \$8,000 to \$10,000 per year in printing and postage. Tom reported that he had a meeting with representatives of entrepreneurship and they are planning a workshop in the spring. IACTE may be one of the hosts for this event. Tom also reported that on the national level ACTE is spending a lot of time with business and industry in and around Washington D.C. to cultivate partnerships. Discussion continued about website management and suggestions for maintaining an up-to-date website.

*ISBE reports:* Mark Williams reported that the high school to college report will be altered this year due to new legislation. This report provides information to principals on success of students after first year following graduation. He added that ACT already has a report called the high school success report, which makes a link between high school core curriculum and college success. He would like to ask ACT to put this in a different context and look more at transition. Carol Leach added that there was a lot of information in this report and there needs to be a way to manage this. Mark added that it is approximately 25 – 30 pages in length and stated that there needs to be a process for interpreting it. Mark also commented that in SIS, they will start counting students by enrollment in CTE not by program funding, as is the case in ISIS. Therefore, if any students take a CTE class this year it will be reported at the school level. Mark will have a report at next meeting on reviewing data and discussing how to present it. Through SIS on the school level, each school will identify all CTE students regardless of funding. Carol asked what instructions the principals are given and expressed concern that principals may not know what courses should be considered as CTE. Mark will provide more clarification on this to system directors. Discussion continued regarding tech prep / partnership for college and community success, student identification and Programs of Study.

Next were committee reports:

- a. *Membership:* Kay Smoot was not in attendance and Rob mentioned that he gets a list of new members monthly from IACTE.
- b. *Legislative:* Joyce Taylor gave an update of the ISBE budget hearing in Macomb, IL. There were 15 people present, mostly agriculture instructors requesting monies for the ag incentive line item. She added

that she would change her testimony next time and provide more local success stories and local use of funds.

- c. *Communications:* Carol Leach discussed the membership list which had been on the website, however it was removed because it included home address and phone number. She had a concern about having it posted without people's knowledge. Consensus of the group was to include only member's names and email addresses. Tom added that Theresa Bowers can provide this information.
- d. *Marketing:* Lance asked about the possibility of getting a suite at the IACTE conference, so ICTA could host a happy hour/ reception for members and provide an opportunity for other members to come and learn more about ICTA. He wants to promote future administrators. Ron suggested presenting a proposal at the next board meeting including costs for this activity.
- e. *Awards:* Carol downloaded information on TEA and IBEA awards, but couldn't find much on ICTA awards. Carol will call a small sub-committee together and develop a form for awards. Tom Hott suggested having a streamlined form for ICTA and then the award winner could complete the rest of the form for IACTE.
- f. *Professional Development.* Ron Pieper reported that he had been working with Dan and Mary regarding the application for the next workshop, though it needs to be edited. He mentioned that several AVC directors were very interested in receiving academy credit for the workshops. Ron added that ICTA did very well financially with the administrator's academy in August. The February Administrator Academy will have a charge for the presenter (maybe \$1,200). At the last meeting the board voted on an additional charge for non-members which should be included in the flier. The restaurant location for networking the night before the workshop still needs to be confirmed. Ron will check with Mary Jo Wood regarding administrator academy credit and will work with Dan Kreidler and Mary Stouffer to finalize the workshop. He recommended that people begin planning for 09-10 school year.

**Motion: Adjourn the meeting.**

**Cindy Stover /Lance Copes**

**Motion carried**

The meeting adjourned at 2:55 p.m.

Respectfully submitted, Joyce Taylor, secretary